



Please reply to:

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Date: 13 January 2023

Notice of meeting

Development Sub-Committee

Date: Monday, 23 January 2023

Time: 11.00 am

Place: Council Chamber, Council Offices, Knowle Green, Staines-upon-Thames TW18 1XB

To the members of the Development Sub-Committee

Councillors:

C.F. Barnard (Chairman)	M. Gibson	R.J. Noble
S. Buttar (Vice-Chairman)	H. Harvey	J.R. Sexton
C.L. Barratt	I.T.E. Harvey	V. Siva
R. Chandler	L. E. Nichols	

Substitute Members: Councillors C. Bateson, M. Beecher, J.R. Boughtflower, J. Button, S.A. Dunn, O. Rybinski, D. Saliagopoulos and J. Vinson

Councillors are reminded that the Gifts and Hospitality Declaration book will be available outside the meeting room for you to record any gifts or hospitality offered to you since the last Committee meeting.

Spelthorne Borough Council, Council Offices, Knowle Green

Staines-upon-Thames TW18 1XB

www.spelthorne.gov.uk customer.services@spelthorne.gov.uk Telephone 01784 451499

Agenda

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1. Apologies for absence & Substitutions

To receive any apologies for non-attendance and details of Member substitutions.

2. Minutes

To confirm as a correct record the minutes of the meeting held on 09 January 2023.

Minutes to Follow.

3. Disclosures of Interest

To receive any disclosures of interest from members in accordance with the Members' Code of Conduct.

4. Questions from members of the Public

The Chair, or his nominee, to answer any questions raised by members of the public in accordance with Standing Order 40.

At the time of publication of this agenda no questions were received.

5. Ward Issues

To consider any issues raised by ward councillors in accordance with Standing Order 34.2

At the time of publication of this agenda no ward issues were received.

6. Urgent Actions

To consider any urgent action that have arisen since last meeting.

7. Forward Plan

To consider the Forward Plan for committee business.

5 - 6

8. Exclusion of Public and Press (Exempt Business)

To move the exclusion of the Press/Public for the following items, in view of the likely disclosure of exempt information within the meaning of Part 1 of Schedule 12A to the Local Government Act 1972, as amended by the Local Government (Access to Information) Act 1985

and by the Local Government (Access to information) (Variation) Order 2006.

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|------------|---|----------------|
| 9. | Part Ground Floor, Charter Building- New Letting | 7 - 12 |
| | To consider a report on a new letting for the Part Ground Floor, Charter Building. | |
| 10. | Update on Refurbishment Projects | 13 - 14 |
| | To receive an update from the Asset Management Contractor, on refurbishment projects. | |

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Spelthorne Borough Council Services Committees Forward Plan and Key Decisions

This Forward Plan sets out the decisions which the Service Committees expect to take over the forthcoming months, and identifies those which are **Key Decisions**.

A **Key Decision** is a decision to be taken by the Service Committee, which is either likely to result in significant expenditure or savings or to have significant effects on those living or working in an area comprising two or more wards in the Borough.

Please direct any enquiries about this Plan to CommitteeServices@spelthorne.gov.uk.

Spelthorne Borough Council

Service Committees Forward Plan and Key Decisions for 9 January 2023 to 31 May 2023

Anticipated earliest (or next) date of decision and decision maker	Matter for consideration	Key or non-Key Decision	Decision to be taken in Public or Private	Lead Officer
Development Sub-Committee 14 11 2022	12 Hammersmith Grove - Annual Business Plan	Non-Key Decision	Public	Jeremy Gidman, Asset Management
Development Sub-Committee 06 02 2023	Benwell Phase 2	Non-Key Decision	Public	Richard Galland, Development Manager
Development Sub-Committee 06 02 2023	Stockley Park	Non-Key Decision	Confidential	Jeremy Gidman, Asset Management
Development Sub-Committee 06 02 2023	91-93 Staines High Street	Non-Key Decision	Public	Richard Galland, Development Manager
Development Sub-Committee 20 02 2023	Elmbrook House Feasibility Study	Non-Key Decision	Public	Jeremy Gidman, Asset Management
Corporate Policy and Resources Committee 20 02 2023	Letting of MSU2, Elmsleigh Centre	Non-Key Decision	Public	Melanie Ager, Property Manager
Development Sub-Committee 17 04 2023	Tender Outcome - Retail Asset Management Consultancy	Non-Key Decision	Public	Melanie Ager, Property Manager

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By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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